

GREENS NORTON PARISH COUNCIL

Councillors are summoned and members of the public and press invited to the **ANNUAL MEETING OF THE PARISH COUNCIL** to be held on **TUESDAY 2ND MAY 2023** at 7.30 pm to transact the following business:

1	To receive nominations and ELECT THE CHAIR of the Parish Council					
2	To process the completion of the DECLARATION OF ACCEPTANCE OF OFFICE Form by the Chair					
3	CHAIRMAN'S ANNOUNCEMENTS					
4	To receive and accept any APOLOGIES for absence					
5	i) To determine any DISPENSATION REQUESTS received in advance of the meeting. ii) To invite any DECLARATIONS OF INTEREST by members on Agenda items. iii) To remind members of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes, within 28 days of the changes					
6	To note the MINUTES OF THE 2022 ANNUAL MEETING signed at the June 2022 meeting of the Council and to sign the MINUTES of the Council meeting held on 3rd April 2023					
7	To receive nominations and ELECT A VICE CHAIRMAN					
8	To consider formation, designation and membership of the following i) Finance Working Group ii) Councillor with responsibility for the parish play areas iii) Councillor with responsibility for the Jubilee Garden					
9	To consider, amend and adopt the following POLICIES OF THE COUNCIL - all other Policies to be addressed over future months A) Standing Orders B) Financial Regulations C) Internal Audit Terms of Reference D) Scope & Nature of internal controls					
10	To arrange annual renewal and signing of the GNAGS ALLOTMENT AGREEMENT					
11	To appoint an INTERNAL VERIFIER for the Council's Accounts					
12	To appoint the INTERNAL AUDITOR for the Council's Accounts					
13	To appoint the RESPONSIBLE FINANCIAL OFFICER of the Council					
14	To give DELEGATED POWERS TO THE CLERK to determine, in consultation with members, suitable open issues. Actions to be ratified at the next meeting of the Council					
15	To determine the DATES AND VENUE OF MEETINGS OF THE COUNCIL , being the First Monday of each month excepting when this may be a Bank Holiday, in which case the meeting move to the first Tuesday of the month or such other date as may be designated by the Clerk as necessary. No meetings in August and December of each year. All meetings to be held at the Community Centre unless other designated location or by other permitted means					
	TO ADDRESS THE REGULAR BUSINESS OF THE PC MEETING AS FOLLOWS:					
16	PUBLIC TIME i) To receive any issues members of the public wish to raise. ii) To receive any report from the UNITARY MEMBER for the Ward					
17	To address any ISSUES RAISED AT THE ANNUAL VILLAGE MEETING					
18	PLANNING- 18.1 To consider the following APPLICATIONS - None received at the date of this Agenda 18.2 PERMISSIONS 18.3 Any other planning matters - i) Clarification on reasons for refusal of Care Home application.					
19	FINANCE 19.1a) To authorise payment of the following accounts:					
	Payment Ref	Amount	Incl VAT of	Payee	Details	Spending power
	OL5/1	£1319.01)		Linda Paice	Salary	LGA 1972 s112
	1a	£ 99.97)			Expenses	LGA 1972 s111
	1b	£.26.98.)			Expenses	L GA 1972 s111
		£1445.96				
	OL5/2	£327.10		HMRC	Tax and NHI	LGA 1972 s112
	OL5/3	£38.34		Sue Ingram	PF works	Open Spaces Act
	OL5/4	£11.66		Fay Wilkins	PF Works	Open spaces Act
	Ol5/5	£324.00		Mat Webber	Jubilee Garden and handyman works	Open Spaces Act
	OL5/6	£366.00	61.00	Edge IT Systems	Accounts package	Accs & Audit Reg

	OL5/7	£1145.48	88.00	NCALC	Membership fees and training fee	LGA 1972 s143 LGA 1972 s111
	OL5/8	£1000.00		GNCCA	Grant	GPOC
	OL5/9	£180.00	30.00	Play Inspection Co	Annual Inspection	LGA 1972 s14
	OL5/10	£162.00	27.00	Community Heartbeat	Annual defib support	GPOC
	OL5/11	£25.00		Keith Rippon	Annual sign license	Open Spaces Act
	OL5/12	£25.00		Bryan Goring	Annual sign license	Open Spaces Act
	OL5/13	£25.00		Ryan Crawford	Annual PF gate fee	Annual sign license
	Direct Debit	£171.03	8.13	SS	Electricity	Highways Acct
19.1b To note payments made on the Multipay Card						
	Payment Ref	Amount	Incl VAT of	Payee	Details	Spending power
		£34.95		Discount Displays	Coronation Banner	GPOC
19.2 RECEIPTS- £192 – Forde & McHugh duplicated payment						
19.3 To note the Report of the Internal Auditor on the 2022-23 Accounts						
19.4 To note submission of the 2022-23 AGAR Audit Return						
20	<p>REPORTS - To receive and consider reports as follows:</p> <p>20.2.HIGHWAYS – i) Any highways concerns to report ii) Update on previous reports iii) Update on pre litter pick event iv) Update on Vehicle activated Signs v) Update on notification of Lord of the Manor application to register subsoil under various highways in the Parish vi) Consideration of annual subscription to SNAST</p> <p>20.3 PUBLIC RIGHTS OF WAY – i) Any issues to report</p> <p>20.4 LIGHTING - i) Any faulty lights to report and any other lighting issue</p> <p>20.5 TREES – i) Any tree issues to report</p> <p>20.6 PLAYING FIELD - i) Any issues to report from weekly inspections and confirmation on Roundabout repair ii) Feedback following Annual Inspection and determination of any necessary repairs iii) Formal determination on 2023 fireworks event</p> <p>20.7 POCKET PARK - i) To receive the report of the PP Working Party</p> <p>20.8 JUBILEE GARDEN i) Update on maintenance</p> <p>20.9 VILLAGE GREEN - i) Any issues to report ii) Update on Coronation decorations</p> <p>20.10 ALLOTMENTS – i) Any issues to report</p> <p>20.11. POLICE LIAISON – i) Report of the Village Liaison contact</p> <p>20.12 OTHER REPORTS – i) Update on maintenance of defib telephone box on High Street ii) Consideration of renewal of subscription to SNAST</p>					
21	To receive and action any CORRESPONDENCE - i) Tabled and general correspondence. ii) WNC re improving services for children and young people with disabilities					
22	To consider any CONSULTATIONS received –WNC - Home to School Transport.					
	<i>Pursuant to the public bodies (admission to Meetings) Act 1960 due to the sensitive nature of the matter next to be considered relating to the Clerk members of the public and press will be asked to leave</i>					
23	Consideration of review of the Clerk's salary and terms of employment.					
24	DATE OF NEXT MEETING -Monday June 5 th at 7.30pm at. CCA Room2					

Linda Paice
LINDA PAICE
Clerk
9 Bradden Way
Greens Norton
Tel: 01327 353622

CHRIS BOWMER
Chairman
4 Calvert Close
Greens Norton
Tel 01327 359919

24TH April 2023

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting.

Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days notice is given to the Parish Clerk of the intention.

Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.