

**GREENS NORTON PARISH COUNCIL**

**MINUTES OF MEETING ON MONDAY 4<sup>th</sup> SEPTEMBER 2023 AT THE COMMUNITY CENTRE**

**PRESENT:** Cllrs C. Bowmer (Chair), Steve Hiscock, Steve Pentland, Peter Agness, C. Croft and Cllr Mrs Jane Docking. Cllr Andrew Foss joined the meeting at 7.50pm

Also present Mrs L. Paice, Parish Clerk, Cllr Charles Manners, Unitary Ward Member

23/120	<b>APOLOGIES</b> were received and accepted from Cllr Collier (family bereavement), Cllr Mrs Trotter (family illness), Cllr Cockerill (no reason given), Cllr Brennan McCord (prior commitment.) Cllr Mrs Shepherd Cross was absent without apology.	
23/121	<b>CHAIRMAN'S ANNOUNCEMENTS</b> were noted.	
23/122	The Clerk alerted members to the importance of replying to requests for feedback the lack of which was hampering the proper administration of the Council.	
23/123	i)A <b>DECLARATION OF INTEREST</b> was made by Cllr Pentland in regard to Agenda item 7.3 as the applicant. <b>REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS</b> following any changes within 28 days of such changes.	
23/124	<b>MINUTES</b> – Having been previously circulated and duly proposed and seconded it was <b>RESOLVED</b> that the Minutes of the Meetings of the Council held on 3 <sup>rd</sup> July and 13 <sup>th</sup> August be signed as a true record in line with Standing Orders.	
23/125	There were no <b>MEMBERS OF THE PUBLIC</b> present. Cllr Manners as <b>UNITARY MEMBER</b> updated members on the latest delay on major applications due to the now clarified requirement for accumulative traffic modelling on all the AL sites currently progressing thru the system. National Highways had placed a further 3 month hold on the applications and no decisions were expected pre Christmas 2023	
23/126	The following Policies of the Council were considered for Annual Review and re-adopted with plans to take advice and keep under review seeking new model documents and considering changes: 1. Grant Aid Policy                      2. Media protocol The Clerk indicated plans to take advice on any necessary Policy updates which were required. The first to be presented at the next meeting would be the Council's Complaints Policy	
23/127	<b>PLANNING – 127.1a)</b> –The following applications commented upon since the last meeting were noted :	
	<b>Application No</b>	<b>Details</b>
	WNS/2021/1819/EIA	DHL Application specifically the AIMSUN Traffic Modelling Report
	WNS/2023/5564/TPO	Tree works at St Bartholomew's Church
	WNS/2023/5861/FULL	Extensive works at Caswell Science Park
	WNS/2023/5933/LBC	Listed building works at 48 High Street
	WNS/2023/5966/FULL	First floor and single storey extension to garage outbuilding to create habitable space at 50 Home Close
	WNS/2023/6083/FULL	Front single storey extension and rear two storey extension to replace conservatory at 7 Bengal View
	2023/5977/FULL	Community cafe-lounge, external terrace, staff accommodation, 8 bed extension to original building and change to the loft floor flat to a 3 bedroom flat at The Lakes, Duncote Hall
		<b>Comment</b>
		Full comments attached to Minutes of this meeting
		No objections
		No objections
		No objections
		No objections in principle but the Council would wish to see a condition attached to any permission that the extension shall be restricted for the use of existing property owner only and not sub-let or sold as an independent property
		No objections
		Object – comments attached

127.1b. The following **APPLICATIONS** were considered and responses would be submitted accordingly:

Application No	Details	Comment
2023/6144/PIP	Application for permission in principle for the erection of a single dwellinghouse for self-build and associated works at Land north of Blakesley Hill	The Council wishes to lodge an <b>objection</b> to this application as the site is outside of the village confines where support for development is contrary to the Council's Policy currently in force. The Council would also have concerns regarding traffic accessing Blakesley Hill at this point as there are known speeding issues on this section of road

127.2 – **PERMISSIONS** were noted for hazardous substances storage a Caswell; building at Mill Farm; 8 Blakesley Hill; 7 Bengal View and 37 High Street.

127.3 no **REFUSAL** notices had been received.

127.4 Cllr Manners had already given the report o **MAJOR PLANNING PROJECTS**.

127.5 **OTHER PLANNING MATTERS** – a) Further names relating to the Neighbourhood Plan possibilities collected at the recent summer fete would be recorded. The NHP item would be removed from the Agenda for the time being.

b) The Clerk had contacted WNC Planning to ascertain why PC responses to applications were now being shown as Neighbour Responses and not as those from a Statutory Consultee. A response was awaited.

23/128

**FINANCE** – 128.1 To authorise payment of the following accounts online:

Online Ref	Amount	Inc VAT of	Payee	Details	Spending Power
OL9/1	£2967.84) £33.00) £68.00 <b>£3068.84</b>		Linda Paice	Salary Expenses Pocket Park	LGA 1972 s112 LGA 1972 S111 Open Spaces Act
OL9/2	£861.47		HMRC	Tax & NHI	LGA 1972 s111
OL9/3	£2580.00	430.00	CGM	Mowing	Open Spaces Act
OL9/4	£14.40		GNCCA	Room hire	LGA 1972 s111
OL9/5	£300.00	50.00	Bubble Creative	Community Engagement	LGA 1972 s111
OL9/6	£465.60	77.60	DNH Contracts	Dog bin maintenance	Open Spaces Act
OL9/7	£53.99		Sue Ingram	PF works	Open Spaces Act
OL9/8	£60.00		GN RBL	Poppy wreath donation	Section 137
OL9/9	£510.00		Off the Street NN	Critical bleed kit	GPOC
OL9/10	£504.00	84.00	PKF Littlejohn	External audit	Accs & Audit Regs
OL9/11	£152.87		Anglian Water	Allotment water	Allotments Act
OL9/12	£63.67	10.61	Printerbase	Paper	LGA 1972 s111
OL9/13	£52.15		Sue Ingram	PF work	Open Spaces Act
OL9/14	£300.00	50.00	Bubble Creative	Community engagement	LGA 1972 s111
OL9/15	£780.44		Mat Webber	Jubilee Garden and Handyman works	Open Spaces Act

	Direct Debit	£3.00		Lloyds Bank	Multipay card fee - June	Accs & Audit Regs
	Direct Debit	£3.00		Lloyds Bank	Multipay card fee - July	Accs & Audit Regs
	Direct Debit	£3.00		Lloyds Bank	Multipay card fee - August	Accs & Audit Regs
	Direct Debit	£165.60) £151.47) <b>£317.07</b>	7.86) 7.20) <b>15.06</b>	SSE	Electricity	Highways Act
	<p>128.2 <b>RECEIPTS</b> - Tow Football Club 247.50; GNAGS for allotment water 152.87  128.3 Council's bank balance at 31<sup>st</sup> August 2023 was noted as £84583.36  128.4 Completion of the 2022-23 Annual Audit was noted with no issues raised.  128.5 Renewal of the FSCS Annual Review was noted.  128. Circulation of an amended Receipts &amp; Payments report to June 2023 due to journal transfers was noted.</p>					
23/129	<p><b>REPORTS –</b>  129.1 <b>COMMUNITY ENGAGEMENT</b> –i) The Chairman had not received a report from Bubble this month which would be chased but was generally content with what they were doing.  Cllr Pentland reported that the Butchers Arms were planning a village circulation on planned events and discussion also followed on a possible PC Newsletter but it was felt that determination in regarding to the future of the Village News should be awaited before any decisions were made.</p> <p>129.2 <b>HIGHWAYS</b> - i) A large pothole outside the Towcestrians Ground and the next door farm would be reported.  ii) Updates were given on recent reports.  iii) Cllr Foss gave updates in regard to VAS signs and the data captured on the Duncote sign which was very disturbing. He was working with the Police in his role as PLR for more reliable data and would report back.  iv) The Clerk fed back that Grand Union Housing were not prepared to take any action in regarding to their residents parking on the Highways grass opposite the Church and concerns were expressed about the large yellow grass area now appearing and fears that in the winter the area would easily become quagmire. Cllr Hiscock raised concerns about the size of the trees in the area and their closeness to power cables. This would be reported on Fix My Street.  v) There was further discussion following the residents request for the grit bin at Falcon Manor to be replaced. It was <b>RESOLVED</b> that the Clerk obtain a full quotation for removal of the bin and its emptying and replacement and refilling with a new lockable bin. It was further <b>RESOLVED</b> that once full costings were known the Council work towards a programme of bin replacement of the remaining bins owned by the village over a period to be determined.  vi) Following an earlier request to Cllr Manners by Cllr Trotter for clarification on a financial discrepancy highlighted relating to the additional funding received by WNC for road repairs a formal response would be requested.</p> <p>129.3 <b>-RIGHTS OF WAY</b> – Issues raised with the Clerk had been passed on to the Parish Path Warden who had advised that due to a family bereavement he had been unable to follow up on these. The Clerk would check out the current position with him.</p> <p>129.4 - <b>TREES</b> - CGM had provided a quotation for tree works in the areas designated to them of £675 and £250 for hedge work. It was <b>RESOLVED</b> that an order be placed for the works to go ahead.</p> <p>129.5- <b>LIGHTING</b> - No issues to report.</p> <p>129.6 <b>PLAYING FIELD</b> - i) Regular checks continued.  ii) Consideration of replacement of the basketball net was still to be determined.  iii) Replacement of the litter bin by WNC at the entrance to the park was noted  iv) The Clerk had today circulated to members the Draft Public Places Protection Order from WNC which was due shortly to go to Cabinet for formal adoption.</p> <p>129.7 <b>JUBILEE GARDEN</b> – i) Regular maintenance continued.</p>					

	<p>129.8 <b>POCKET PARK</b>- The latest Report had been circulated and the team of volunteers continue to meet regularly. The Chairman reported on the recent burglary from the storage shed and plans were in hand to replace the stolen strimmer but not initially the hedge trimmer. Funding was available in the budget.</p> <p>129.9 <b>VILLAGE GREEN</b> – i) No further issues to report. ii) A request from the Royal British Legion for use of the green over the Remembrance period was <b>agreed</b>.</p> <p>129.10 <b>ALLOTMENTS</b> – Nothing to report.</p> <p>129.10. The Chairman updated the meeting on the progress being made relating to <b>VILLAGE HALL</b> Charity. One grant application form had been downloaded from the website but as yet not submitted.</p> <p>129.11 –Cllr Foss had circulated his regular <b>POLICE LIAISON</b> report and gave a verbal update.</p> <p>129.12 <b>OTHER REPORTS</b> –i) Defibrillator training and awareness was now being replanned for September with a different trainer but responses so far had been limited. All three defibrillators had been checked by Mandy Lowe who would continue to do this in her volunteer role and a new inspection regime had been put in place with the three people covering this as volunteers. ii) The bleed kit payment was on the list to be authorised this month and delivery should then be in hand. iii) Cllr Croft gave a full update on the planned fireworks event. Agreement was given to the purchase of two further banners and the Clerk reminded Cllr Croft that an Invoice for a deposit was required before any payment could be made. Arrangements for refreshments would be followed up . iv) The information of Friendship Visits would be raised again at the next meeting. v) A request from WNC for asset mapping information had been refused as it was their responsibility to know what they owned in villages and not the Clerk’s responsibility to provide that. vi) The Community Governance Review would come into force with the next Election in 2025. vii) The Clerk tabled the suggestion that the Parish Council should have an Emergency plan for the village and outlined the kind of events and responsibilities this covered. It would be carried forward for consideration at a future meeting when more information had been collated.</p>
23/130	<p><b>CORRESPONDENCE</b> – i)General correspondence received was noted. ii) Details of the CPRE AGM were noted as was information on the NCALC Annual Conference on 7<sup>th</sup> October. No members came forward to attend either event but a reminder e mail would be circulate on September 14<sup>th</sup> about the NCALC event iii) A letter from a resident in regard to use of the Community Centre by Fathom Kitchen was noted</p>
23/131	<p><b>CONSULTATIONS</b> – Information on the West Northants Joint Health and Wellbeing Strategy was noted</p>
23/132	<p><b>ANY ITEMS FOR THE NEXT MEETING AGENDA</b> - None requested</p>
23/133	<p><b>DATE OF THE NEXT MEETING</b> –<b>Monday 2<sup>nd</sup> October 2023</b> at 7.30pm in Meeting Room 2 at the Community Centre</p>

There being no other business the meeting closed at 9.15pm