

**GREENS NORTON PARISH COUNCIL****MINUTES OF MEETING ON MONDAY 6<sup>th</sup> NOVEMBER 2023 AT THE COMMUNITY CENTRE**

**PRESENT:** Cllrs Chris Bowmer (Chair), Steve Hiscock, P Agness, C. Croft, T. Collier, S. Pentland, A. Foss and Cllrs Mrs Joan Brennan McCord and Caroline Trotter.

Also present Cllr Charles Manners, Unitary Member for the Ward and Mrs L. Paice, Parish Clerk,

23/148	<b>APOLOGIES</b> were received and accepted from. Cllr Mrs Docking (work commitment) Following a formal approach made since the last meeting, the resignation of Mark Cockerill was noted and the vacancy was being progressed through the normal channels.					
23/149	<b>CHAIRMAN'S ANNOUNCEMENTS</b> were noted.					
23/150	An alert to members of the importance of replying to requests for feedback, the lack of which was hampering the proper administration of the Council, was noted.					
23/151	i) No <b>DECLARATIONS OF INTEREST</b> were made. <b>REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS</b> following any changes within 28 days of such changes.					
23/152	<b>MINUTES</b> – Having been previously circulated and duly proposed and seconded it was <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on October 2nd 2023 be signed as a true record in line with Standing Orders with a minor amendment on the date of the next Litter Pick.					
23/153	There were no <b>MEMBERS OF THE PUBLIC</b> present. Cllr Manners as <b>UNITARY MEMBER</b> gave his update covering the latest major development position, development of the Local Plan and was asked a question by Cllr Trotter on the Junction 15 Freight Terminal. He was thanked for attending and left the meeting.					
23/154	The Clerk reported back to the meeting following the two currently <b>VACANT SEATS</b> which were being advertised.					
23/155	Having been previously circulated a proposed <b>SUBJECT ACCESS REQUEST PROCEDURE</b> was considered and a recommendation by one member that photo ID should be required by the requester would be followed up with NCALC.					
23/156	<b>PLANNING</b> – 156.1. The following amended plans/information details were noted with no comments:					
	Application No	Details		Comments		
	WNS/2022/2163/FUL	Two storey side extension, single storey rear extension and garden store and parking area at Mill FarmHouse, Mill Lane		Noted with no objections		
	156.2/3 – There were no <b>PERMISSIONS</b> or <b>REFUSALS</b> to report.					
	156.4 There was nothing further to be reported on the <b>MAJOR PLANNING PROJECTS</b> beyond those fed back by Cllr Manners					
	141.5 <b>OTHER PLANNING MATTERS</b> –No issues raised.					
23/157	<b>FINANCE</b> – 157.1a Payment of the following accounts since the last meeting was noted:					
	Online Ref	Amount	Inc VAT of	Payee	Details	Spending Power
	OL10/18	£958.32	159.72	ESE Direct	Grit bins	Highways Act
		£10.00		PKG Littlejohn	Underpayment of audit account	LGA 1972 s111
	(b) To authorise payment of the following accounts online Cllrs Trotter and Hiscock to action:					
	Online Ref	Amount	Inc VAT of	Payee	Details	Spending Power
	OL11/1	£1482.28) £. 27.14 ) <b>£1509.42</b>		Linda Paice	Salary Expenses	LGA 1972 s112 LGA 197s s111
	OL11/2	£378.43		HMRC	Tax & NHI	LGA 1972 s111
	OL11/3	£972.00	162.00	CGM	Mowing	Open Spaces Act
	OL11/4	£35.20		GNCCA	Room hire	LGA 1972 s111
	OL11/5	£332.40	55.40	Bubble Creative	Fireworks tickets, banners etc..	LGA 1972 s111

OL11/6	£50.00		Sue Ingram	PF works	Open Spaces Act
1OL11/7	£135.20	22.53	Edge IT Systems	Asset Manager annual fee	GPOC
OL11/8	£1150.00		James Garnor	Fireworks balance	LGA 1972 s144
OL11/9	£19.49		Caroline Trotter	Glow bracelets	LGA 1972 s144
OL11/10	£300.00	50.00	Bubble Creative	Community Engagement	LGA 1972 s111
OL11/11	£40.00		Littleworth Flower Farm	Cllr flowers	GPOC
Direct Debit	£159.97	7.60	SSE	Electricity	Highways Act

c) To further approve the following additional payments under Financial Regulation 6.5:

Online Ref	Amount	Inc VAT of	Payee	Details	Spending Power
OL11/12	£211.80	35.30	DNH Contracts	Dog bin maintenance	Open spaces Act
OL22/13	£405.00		Mat Webber	Jubilee garden and handyman work	Open Spaces Act

(d) To note payments made in relation to Lloyds Multipay card:

Online Ref	Amount	Inc VAT of	Payee	Details	Spending Power
24.10.23	£64.19	10.70	Wybone	Dog waste dispenser bags	Open spaces Act
10.10.23	£94.80	15.80	Sum Up	Card reader	GPOC
04.10.23	£119.00	19.83	Amazon	Pocket Park strimmer	Open Spaces Act
Direct Debit	£3.00		Lloyds	Multipay card fee	

157.2 **RECEIPTS** - Blakesley Parish Council - £20.41; Fireworks tickets via Stripe - £398.83; Sum Up - £2.94

157.3 Council's bank balance at 31<sup>st</sup> October 2023 was noted as £108107.26

157.4 Having been previously circulated, details of Receipts & Payment to September 2023 were noted.

157.5 Having been previously circulated and the Chairman giving further explanation it was

**RESOLVED** that the Draft Budget for 2024-25 be adopted by the Council showing Precept for 2024-25 of

157.6 The Clerk reported that a Grant Application had been submitted to the Greens Norton Village Hall Trust for purchase of a defibrillator, cabinet and bleed kit at the Playing Field.

157.7 Details of the balance on the Community Centre building loan were noted.

23/158

**REPORTS –**

158.1 **COMMUNITY ENGAGEMENT** – Data from Bubble Creative had been circulated and the Chairman considered that he was broadly happy with what they were doing.

158.2 **HIGHWAYS** - i) Cllr Foss had been asked to put forward consideration of a request for dropped kerbs on Mill Lane on both sides of the road from the exit from Bengal Lane properties and down from the large sycamore tree giving wheelchair access. The Clerk would follow this up with Highways. Clarification on ownership of the grass bank at this point would also be sought.

ii) There were no update on previously reported issues.

iii) Additional VAS installations were being held in abeyance for the time being. Cllr Foss reported on feedback following survey units which had been installed for two weeks and gave feedback on the resulting data. Information on the opportunity for a mobile camera visit had previously been circulated and it was **RESOLVED** that the Clerk approach the landowner of the ex stables site by the Caswell turn for this to be stationed in the entrance gateway.

iv) New grit bins had been ordered and the Clerk would contact CGM for an update on installation.

158.3 **RIGHTS OF WAY** –i) Nothing further to report by Path Warden  
 ii) Reports of weed growth on the pathway towards Mount Pleasant would be reported once ownership had been established.

159.4- **LIGHTING** - i)No issues to report.  
 ii) The Clerk explained the position on the recommended electrical and mechanical testing of street lights every six years and it was **RESOLVED** that further contact be made with Forde and McHugh in this regard a quotation having already been received.

159.5 - **TREES** – i)The full report from CGM on the PC owned trees had been circulated and the problem highlighted regarding the tree on the edge of playing field would be further clarified with them and a quotation requested for the necessary works.

ii) At the request of Cllr Foss the Clerk would investigate the procedure with WNC Planning for a tree enforcement order.

159.6 - **PLAYING FIELD** - i) Regular checks continued.

ii) Consideration of replacement of the basketball net was still to be determined.

iii)A defibrillator update had already been given.

159.7 **JUBILEE GARDEN** – i) Regular maintenance continued.

159.8 **POCKET PARK**- The latest report had been circulated and notification on an Accident Report was passed to the Clerk.

159.9 **VILLAGE GREEN** – i) No further issues to report.

ii) As reported at the last meeting the Christmas trees were on order.

iii) Permission for two students to hold a cake stall for their school charity had been given and a risk assessment received.

iii) A request for use of the green by the Community Choir for Carols on December 15<sup>th</sup> was agreed. A Risk Assessment would be needed.

159.10 **ALLOTMENTS** – Nothing to report.

159.10. The Chairman gave the latest updated on the **VILLAGE HALL** Trust. Several Grant Applications had been received and would be determined shortly.

159.11 –Cllr Foss there had nothing further to report as **POLICE LIAISON** Member.

159.12 **OTHER REPORTS** –i) The defibrillator training and awareness session for Duncote residents had been well supported.

ii)Despite various follow up e mails the Critical Bleed Kit had still not arrived. It was **RESOLVED** that the Council requests a refund on the payment made and would seek other options.

iii)Cllr Trotter gave feedback on a very successful fireworks event and financial details would be circulated by the Clerk once all of the necessary checks had been made. Earlier opening of the gates would be considered going forward to facilitate refreshments arrangements. The music element had received some adverse comments. Management of the Sum Up payment opportunity by Cllr Foss's partner had been much appreciated. Thanks went to all involved in organising and managing the event. A letter from a non resident raising some concerns not directly involved with the GN event had by due process been acknowledged.

iv)Following further consideration of an Emergency Plan which was raised at the last meeting, on the suggestion of the Clerk a possible presentation on such at the 2024 Annual Village Meeting would be followed up.

v) Details of meeting dates for 2024 had been circulated.

vi) Issues highlighted by the Clerk arising from the annual check of PC assets were considered and it was **RESOLVED** that the seat on Bradden Road be removed, a price be obtained to replace the old seat on Towcester Road and that the stability of the dog bin on the green and the Pocket Park shed situations be monitored.

vii) Cllr Pentland gave feedback following his interview with Radio Northampton for both the PC and the Butchers Arms. He was thanked for doing this.

viii) The suggested Succession Plan produced by the Clerk would be recirculated.

	<p>ii) Acknowledgement and thanks for flowers delivered to Sorrel Shepherd Cross on her retirement from the Council had been received.</p> <p>ii) Details from WNC regarding options for possible funding for the expansion of EV Charging Points across west Northants was noted</p> <p>iii) The Clerk apprised members of ongoing correspondence with HMRC relating to an advised credit balance on the Council's account.</p> <p>iv) Information from WNC on No Mow May 2024 would be passed on to the village.</p>
23/161	<b>CONSULTATIONS</b> – None reported
23/162	<b>ANY ITEMS FOR THE NEXT MEETING AGENDA</b> - DDay 2024 at the request of Cllr Trotter
23/163	<b>DATE OF THE NEXT MEETING</b> – <b>Tuesday 2<sup>nd</sup> January 2024</b> at 7.30pm in Meeting Room 2 at the Community Centre there being no meeting in December and Monday 1 <sup>st</sup> January being a Bank Holiday.

There being no other business the meeting closed at 9.30pm