

GREENS NORTON PARISH COUNCIL

Councillors are summoned and members of the public and press invited to the **ANNUAL MEETING OF THE PARISH COUNCIL** to be held on **TUESDAY 7th MAY 2024** at 7.30 pm to transact the following business:

1	To receive nominations and ELECT THE CHAIR of the Parish Council		
2	To process the completion of the DECLARATION OF ACCEPTANCE OF OFFICE Form by the Chair		
3	CHAIRMAN'S ANNOUNCEMENTS		
4	To receive and accept any APOLOGIES for absence		
5	i) To determine any DISPENSATION REQUESTS received in advance of the meeting. ii) To invite any DECLARATIONS OF INTEREST by members on Agenda items. iii) To remind members of the REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes, within 28 days of the changes		
6	To note the MINUTES OF THE 2023 ANNUAL MEETING signed at the June 2023 Annual Meeting of the Council and to sign the MINUTES of the Council meeting held on 2nd April 2024		
7	To receive nominations and ELECT A VICE CHAIRMAN		
8	To consider formation, designation and membership of the following i) Finance Working Group ii) Councillor with responsibility for the parish play areas iii) Councillor with responsibility for the Jubilee Garden		
9	To consider, amend and adopt the following POLICIES OF THE COUNCIL - all other Policies to be addressed over future months A) Standing Orders B) FOI Publication scheme C) Internal Audit Terms of Reference D) Scope & Nature of internal controls		
10	To arrange annual renewal and signing of the GNAGS ALLOTMENT AGREEMENT		
11	To appoint an INTERNAL VERIFIER for the Council's Accounts		
12	To appoint the INTERNAL AUDITOR for the Council's Accounts		
13	To appoint the RESPONSIBLE FINANCIAL OFFICER of the Council		
14	To give DELEGATED POWERS TO THE CLERK to determine, in consultation with members, suitable open issues. Actions to be ratified at the next meeting of the Council		
15	To determine the DATES AND VENUE OF MEETINGS OF THE COUNCIL , being the First Monday of each month excepting when this may be a Bank Holiday, in which case the meeting move to the first Tuesday of the month or such other date as may be designated by the Clerk as necessary. No meetings in August and December of each year. All meetings to be held at the Community Centre unless other designated location or by other permitted means		
	TO ADDRESS THE REGULAR BUSINESS OF THE PC MEETING AS FOLLOWS:		
16	PUBLIC TIME i) To receive any issues members of the public wish to raise. ii) To receive any report from the UNITARY MEMBER for the Ward		
17	To address any ISSUES RAISED AT THE ANNUAL VILLAGE MEETING		
18	To receive an update of VACANT SEATS on the Council		
19	PLANNING –19.1 To consider the following APPLICATIONS -		
	REFERENCE	DETAILS	APPLICANT
	2024/2019/FULL Weblink https://wnc.planning-register.co.uk/Planning/Display/2024/2019/FULL	Conversion of a single storey redundant stone barn to create a residential unit at Field Burcote Farm	Mr & Mrs M. Brown
	2024/2020/LBC Weblink https://wnc.planning-register.co.uk/Planning/Display/2024/2020/LBC	Listed building consent for conversion of a single storey redundant stone barn to create a residential unit at Field Burcote Farm	Mr & Mrs M. Brown
	2024/2154/FULL Weblink: https://wnc.planning-register.co.uk/Planning/Display/2024/2154/FULL	First floor extension, internal and external alterations at 12 Bengal Lane	Mr Marc Yeates
	19.2 To note PERMISSIONS received		
	193 To note REFUSALS received		
	194 To consider any updates on MAJOR PLANNING PROJECTS as follows:		
	<ul style="list-style-type: none"> • Woolgrowers Field, • Podium Park, 		

- DHL – including MP contact with National Highways
 - Site adjacent to Bell Plantation
- 19.5 To receive and consider **ANY OTHER PLANNING MATTERS** - i) To record submission of Settlement Hierarchy paper
ii) Consideration of response on WNC Local Plan
iii) Follow up on a request from Cllr Trotter for information on a Housing Needs Survey

20 **FINANCE – 20.1a)** To authorise payment of the following accounts online:

Online Ref	Amount	Inc VAT of	Payee	Details	Power
OL5/1	£1548.99) £5.30) £56.05) £1610.34		Linda Paice	Salary & expenses AVM expenses AVM expenses	LGA 1972 s 112 LGA 1972 s111
OL5/2	£766.00		HMRC	Tax and NHI mnths 1&2	LGA 1972 s111
OL5/3	£552.00	92.00	Cuttlefish Creative	Website hosting	LGA 1972 s142
OL5/4	£1168.40	86.40	NCALC	Membership renewal, Int Audit Service & Data Protection Service	LGA 1972 s111
OL5/5	£37.78	6.30	Printerbase	Admin shared costs	LGA 1972 s111
OL5/6	£62.50		Sue Ingram	PF works	Open Spaces Act
OL5/7	£162.00	27.00	Community Heartbeat	Duncote defib annual support	GPOC
OL5/8	£300.00	50.00	Bubble	Community Engagement	LGA 1972 s142
OL5/9	£666.00	111.00	CGM	Mowing	Open Spaces Act
OL5/10	£382.80	63.80	Edge IT Systems	Year 5 hosted services	LGA 1972 s111
OL5/11	£42.00	7.00	Northants ACRE	Membership	GPOC
OL5/12	£25.00		Keith Rippon	Annual sign license	GPOC
OL5/13	£25.00		Ryan Crawford	Annual PF gate payment	GPOC
OL5/14	£211.80	35.30	DNH Contracts	Dog bin maintenance	Open Spaces Act
OL5/15	477.60	79.60	Forde & McHugh	Street light lantern replacement	Highways Act

20.1b) To note payments made by Direct Debit:

Online Ref	Amount	Inc VAT of	Payee	Details	Power
Loan	£13628.02		PWLB	CCA loan repayment	LGA 1976 s19
Direct debit	£163.01	9.25	SSE	Electricity	Highways Act

20.2 To note any **RECEIPTS**

20.3 To note the Council's bank balance at 30th April 2024

20.4 To consider issues relating to necessary amendments to the signatories on the current account

20.5 To note submission of the Annual Audit Return for 2023-4

20.6 To note the Report of the Internal Auditor for 2023-24

20.6 To agree completion of the NCALC Letter of Engagement relating to appointment of Internal Auditor for 2024-25

20.7 To consider renewal of membership of CPRE

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REPORTS - To receive and consider reports as follows:

21.1. **COMMUNITY ENGAGEMENT** – i) To receive updates and latest Report

21.2. **HIGHWAYS** –

i) Any highways concerns to report

ii) Update on previously reported issues

iii) To note any further update on Vehicle Activated Signs including Safer Routes to Schools funding, visit of Police camera van and VAS on Blakesley Hill

iv) To receive an update on placement of the surplus grit bin

v) To consider Duncote village gateway features earlier raised by Cllr Trotter

	<p>and condition of GN village signage vi) Update from Persimmon Homes on Towcester Relief Road</p> <p>21.3 PUBLIC RIGHTS OF WAY – i) Any issues to report including broken kissing gate on footpath off Bengal Lane</p> <p>21.4 LIGHTING - i) Any faulty lights to report ii) Update following report of light outside old Village Hall</p> <p>21.5 TREES – i) Any tree issues to report – a) Further issues with trees on area between Bradden Road and Way b) Sycamore at junction of Mill Lane and Sycamore Road</p> <p>21.6 PLAYING FIELD - i) Any issues to report from weekly inspections ii) Update on consideration of a reinstatement of a basketball net iii) Update on liaison between Football and Cricket Clubs</p> <p>21.7 JUBILEE GARDEN i) Update on maintenance</p> <p>21.8 POCKET PARK - i) To receive the report of the working group ii) Request to Volunteer Group for siting of memorial seat</p> <p>21.9 VILLAGE GREEN - i) Any issues to report</p> <p>21.10 ALLOTMENTS – i) Any issues to report</p> <p>21.11 VILLAGE HALL - i) To receive any update from the Trust</p> <p>21.12 COMMUNITY CENTRE – i) To consider any issues</p> <p>21.12. POLICE LIAISON – i) Report of the Village Liaison contact</p> <p>22.13 OTHER REPORTS i) Update on the agreed Village Welcome Pack ii) Update on 2024 Fireworks event iii) feedback from latest litter picking event</p>
22	To receive and action any CORRESPONDENCE needing a response –i) Consideration of .gov.uk domain ii) Tabled and general correspondence as follows: NCalc weekly update; Volunteer Centre Community Connect and wellbeing Support; MP re litter picking opportunities; WNC re Repair Rather than Replace
23	To consider any CONSULTATIONS –i) WNC – re draft Local Flood Management Strategy objectives ii) Community Governance Review Phase 2 consultation
24	To receive any ITEMS FOR THE NEXT MEETING AGENDA
	<i>Pursuant to the public bodies (admission to Meetings) Act 1960 due to the sensitive nature of the matter next to be considered members of the public and press will be asked to leave</i>
25	Members to consider and determine issues of a sensitive nature as advised
26	DATE OF NEXT MEETING – MONDAY 3RD JUNE 2024 at 7.30pm at the Community Centre Mtg Room 2

Linda Paice
LINDA PAICE
Clerk
9 Bradden Way
Greens Norton
Tel: 01327 353622
30TH April 2024

CHRIS BOWMER
Chairman
4 Calvert Close
Greens Norton
Tel 01327 359919

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting.

Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days notice is given to the Parish Clerk of the intention.

Parish Council meetings are held in a public place and attendees need to be aware that under new

legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.