

GREENS NORTON PARISH COUNCIL**MINUTES OF MEETING ON TUESDAY 2nd APRIL 2024 AT THE COMMUNITY CENTRE**

PRESENT: Cllrs Chris Bowmer (Chair), P. Agness, S. Pentland, S, Hiscock, T. Collier, C.Croft and Cllrs Mrs Caroline Trotter and Mrs Jane Docking

Also present Cllr Charles Manners, Unitary Member for the Ward and Mrs L Paice, Parish Clerk

24/40	APOLOGIES were received and accepted from Cllr Foss (family bereavement) and J. Brennan McCord (away)					
24/41	CHAIRMAN'S ANNOUNCEMENTS were noted.					
24/42	i) No DISPENSATION REQUESTS prior to the meeting had been received. ii) No DECLARATIONS OF INTEREST were made. iii) The REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes within 28 days of such changes was stressed					
24/43	MINUTES – Having been previously circulated and duly proposed and seconded it was RESOLVED that the Minutes of the Meeting of the Council held on 4 th March 2024 be signed as a true record in line with Standing Orders.					
24/44	i) There were no MEMBERS OF THE PUBLIC present. ii) Cllr Manners as UNITARY MEMBER would give an update on the Major Developments later in the meeting.					
24/45	There was still no change in the position on filling the two currently VACANT SEATS .					
24/46	PLANNING – 46.1 No APPLICATIONS – Although not listed on the Agenda, it was RESOLVED that the following application be considered:					
	Application No	Details		Comments		
	2024/1532/FULL	Part conversion of existing garage. Two storey rear and side extension at 12 Smithland Court		No comments		
	46.2/3 – No PERMISSION or REFUSAL notices had been received.					
	46.4 The meeting was updated on the MAJOR PLANNING PROJECTS position by Cllr Manners and the Clerk reporting that the Case Officer advised that the DHL application would be going to the Strategic Planning Committee meeting on April 23 rd . As a member of that Committee Cllr Manners was unable to speak further due to predetermination concerns. There were no updates on the other applications. Further information on the DHL application relating to documents lodged on the Planning Portal had been highlighted via e mail by a member of the Save Towcester Now Group seeking back up support from the Council. It was RESOLVED that the Chairman draft an initial response to be circulated to member.					
	46.5 OTHER PLANNING MATTERS – The Council's response on the Settlement Hierarchy had been submitted and acknowledged					
24/47	FINANCE – 47.1 (a) It was RESOLVED that the following accounts be paid to be authorised online Cllrs Trotter and Hiscock:					
	Online Ref	Amount	Inc VAT of	Payee	Details	
	OL4/1	£1473.73		Linda Paice	Salary & expenses	LGA 1972 s 112
	OL4/2	£62.50		Sue Ingram	PF works	Open Spaces Act
	OL4/3	£300.00	50.00	Bubble Creative	Community Engagement	LGA 1972 s111
	OL4/4	£208.00	18.00	Forde & McHugh	Light repair	Highways Act
	OL4/5	£18.12		NPower	Christmas lights power	GPOC
	OL4/6	£40.00		Information Commissioner	Data Protection renewal	LGA 1972 s111
	b) To further approve the following additional payments under Financial Regulation 6.5:					
	Online Ref	Amount	Inc VAT of	Payee	Details	Power
	OL4/7	£324.00		Mat Webber	Jubilee garden maintenance and handyman works	Open spaces Act

OL4/8	£211.80	35.30	DNH Contracts	Dog bin maintenance	Open Spaces Act
OL4/9	£14.40		GNCCA	Room hire	LGA 1972 s111

(c) To note payments made by Direct Debit

Online Ref	Amount	Inc VAT of	Payee	Details	Power
Direct debit	£3.00		Lloyds	Multipay card fee	LGA 1972 s111
Direct debit	£152.20	8.63	SSE	Electricity	Highways Act

The Clerk explained that no PAYE payment had been processed this month as the HMRC App had not yet been updated for the new financial year. All necessary adjustments would be made to the Clerk's May salary payment.

47.2 **RECEIPTS** reported were noted as - £3350 from the GNVCT relating to the Cricket Club grant and £426.04 from HMRC for an alleged credit on the PC account back to 2021. The Clerk gave the background information on the latter receipt.

47.3 Council's bank balances at 31st March 2024, being the end of the financial year, were noted as £83,553.23 in the current account and NIL in the Instant Access account

47.4 It was reported that the Instant Access account was now fully opened and **RESOLVED** that £50,000 be transferred into it from the current account.

47.5 Action was needed to update the current bank signatories which the Clerk would progress

47.6 Details of the Receipts & Payments Account for the year to March 2024 had been circulated and were signed by the Chair.

47.7 Sections 1 and 2 of the AGAR Annual Audit Return had been circulated and it was **RESOLVED** that these be signed as required by the Chairman and Clerk.

47.8 It was noted that the first half year payment of the 2024-25 Precept would be made by 30th April 2024

47.9 It was noted that the outstanding balance on the Public Works Loans Board Account relating to the Community Centre building was £13,302.26 as at 31st March 2024

24/48

REPORTS –

48.1 **COMMUNITY ENGAGEMENT** – No report this month

48.2 **HIGHWAYS** – i) Cllr Trotter again highlighted concerns about the constant flow of water on the road along the whole frontage of the Towcestrians Sports Ground which the Clerk would follow up with WNC Highways at a higher level.

ii) There were no updated previous reports but Cllr Collier advised that he had reported two areas of concern since the last meeting.

iii) In the absence of Cllr Foss there was no update on further vehicle activated sign possibilities.

iv) The Clerk had applied for a highways licence relating to the proposal to site a grit bin at the junction of Calvert Road and Towcester Road and this would be further pursued.

v) Information from WNC relating to future applications under the parking restrictions policy was noted.

vi) Overlooked at the last meeting the issues of possible gateway features in Duncote as a measure to slow down traffic was further discussed and the Clerk would progress a meeting with WNC Highways in this regard.

vii) The Clerk reported back on concerns raised by Duncote residents relating to new CCTV cameras installed at Littleworth. Information on access to any data recorded was clarified.

48.3 **RIGHTS OF WAY** – Nothing further had been reported.

48.4- **LIGHTING** - Feedback following a reported fault on Blakesley Hill was passed on to the meeting.

48.5 - **TREES** – No issues reported

48.6 - **PLAYING FIELD** - i) Regular checks continued.

ii) Consideration of replacement of the basketball net was ongoing.

	<p>48.7 JUBILEE GARDEN – i) In the absence of Cllr Brennan MCord there was no report.</p> <p>48.8 POCKET PARK- i) No working party since the last meeting</p> <p>48.9 VILLAGE GREEN –i)No further issues to report.</p> <p>48.10 ALLOTMENTS – i)Nothing to report.</p> <p>48.11. The Chairman gave the latest update on the GREENS NORTON VILLAGE CHARITABLE TRUST highlighting Case Studies which were now on their website. The CCA who had recently received a grant would be asked to provide their Case Study.</p> <p>48.12 –In the absence of Cllr Foss as POLICE LIAISON Member there was no report.</p> <p>48.13 COMMUNITY CENTRE – i) Confirmation of the coverage of the CCTV cameras at the site was given by Cllr Collier as a Charity Trustee</p> <p>48.14 OTHER REPORTS –i) Following a request by Cllr Docking for introduction of a Welcome Pack for new villagers and after lengthy discussion it was RESOLVED that such initially be worked on by Cllr Docking as Lead Member and the Clerk. It was stressed that management of providing such a Welcome Pack to new residents would need to be a responsibility shared by all members.</p> <p>ii) Nomination forms for Officers to be appointed at the May Annual Meeting of the Council had been supplied with the papers for this meeting and members were reminded of the requirement to seek the permission of a member before nominating them. The Chair advised that he would not be seeking election for 2024-25</p> <p>iii) Members were reminded of the April 29th Annual Village Meeting and refreshments were confirmed. Members attending did so as a resident of the village and not a Parish Councillor.</p>
24/49	<p>CORRESPONDENCE received requiring a response– i)The Clerk sought confirmation from the meeting of the extent of correspondence she received requiring circulation going forward. It was RESOLVED that this be left to her discretion.</p> <p>Tabled and general correspondence had been circulated and was noted.</p> <p>ii) There was no other correspondence requiring a direct response from the Council.</p>
24/50	<p>CONSULTATIONS – i) WNC on ‘Help us develop serviced for children, young people and families’ – no Council response suggested.</p>
24/51	<p>ANY ITEMS FOR THE NEXT MEETING AGENDA - i) Update on RBL D Day event on 18th May</p>
24/52	<p>DATE OF THE NEXT MEETING –TUESDAY 7th MAY 2024 at 7.30pm in Meeting Room 2 at the Community Centre Monday 6th being a Bank Holiday</p>

There being no other business the meeting closed at 8.45pm