

GREENS NORTON PARISH COUNCIL**MINUTES OF MEETING ON TUESDAY 3rd JUNE 2024 AT THE COMMUNITY CENTRE**

PRESENT: Cllrs Steve Hiscock (Chair), Chris Bowmer, P. Agness, S. Pentland, T. Collier, C. Croft, N. Smith and Cllrs Mrs Caroline Trotter, Joan Brennan McCord and Mrs Jane Docking

Also present Cllr Charles Manners, Unitary Member for the Ward and Mrs L Paice, Parish Clerk

24/80	APOLOGIES were received and accepted from Cllr Foss (leave of absence)					
24/81	CHAIRMAN'S ANNOUNCEMENTS were noted.					
24/82	i) No DISPENSATION REQUESTS prior to the meeting had been received. ii) A DECLARATIONS OF INTEREST were made by Cllr Collier in relation to Agenda item 10.12 (ii) as a trustee of the CCA iii) The REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS following any changes within 28 days of such changes was stressed					
24/83	Neil Smith was welcomed to the meeting as a newly CO-OPTION MEMBER . All of the required paperwork had been completed. Barry Turland as the second co-option member was not present. The Clerk would make contact with him to establish his position.					
24/84	MINUTES – Having been previously circulated and duly proposed and seconded it was RESOLVED that the Minutes of the Annual Meeting of the Council held on 7 th May 2024 be signed as a true record in line with Standing Orders.					
24/85	i) There were no MEMBERS OF THE PUBLIC present. ii) Cllr Manners as UNITARY MEMBER advised members of the latest information he had on the DHL application possibly going to Committee in late May/June. This could change. He also highlighted issues in relation to the condition of the Blakesley Road highway.					
24/86	Having been previously circulated, it was RESOLVED that the following policies of the Council be adopted the Financial Regulations document being highlighted as an updated version: A) Updated Financial Regulations B) Communications Policy C) Complaints Policy D) Dignity at Work Policy					
24/87	PLANNING – 87.1 The Clerk outlined the background to the suggestion of LEAD MEMBERS on agenda items creating a wider spread of responsibility amongst the Members. It was RESOLVED that Cllrs Trotter and Pentland work together with Cllr Croft acting as required. 87.2 There were no APPLICATIONS to be considered. 87.3/4 – No PERMISSION or REFUSAL notices had been received. 87.5 There were no further updates on the MAJOR PLANNING PROJECTS position. 87.6 OTHER PLANNING MATTERS – i) The Clerk was thanked by the Chair for her work on submitting a response on the Draft Local Plan consultation which was outlined to members. The Chair stressed the responsibility of members to respond to e mails as the Clerk's role was to take instruction from the Council and not directly act which because of lack for members responses had been the case on this occasion. ii) The Clerk had made enquiries of WNC regarding Housing Needs Surveys and would go back to them seeking a costing for such. If not related to a Neighbourhood Plan then the cost would fall on the Parish Council.					
24/88	FINANCE – 88.1 (a) It was RESOLVED that the following accounts be paid to be authorised online Cllrs Trotter and Bowmer:					
	Online Ref	Amount	Inc VAT of	Payee	Details	Power
	OL6/1	£1877.43) £ 37.08) £ 6.80) £1921.31		Linda Paice	Salary & expenses AVM expenses Stamps	LGA 1972 s112 LGA 1972 s111 LGA 1972 s111
	OL6/2	£444.36		HMRC	Tax and NHI mnths 1&2	LGA 1972 s112
	OL6/3	£100.00		HMRC	Underpayment due to arithmetical error	LGA 1972 s112
	OL6/4	£70.30		Royal British Legion	D Day event support grant	GPOC
	OL6/5	£62.50		Sue Ingram	PF works	Open Spaces Act
	OL6/6	£300.00	50.00	Bubble	Community Engagement	LGA 1972 s142

OL6/7	£1674.00	279.00	CGM	Mowing	Open Spaces Act
OL6/8	£100.00		R. Williams	Work to village sign	Open spaces AcS
OL6/9	£2236.86	372.81	WNC	Duncote gateway	Highways Act
OL6/10	£225.00		WNC	GNAGS Rent	Allotments Act
OL6/11	£14.40		GNCCA	Room hire	LGA 1972 111
OL6/12	£366.50		Mat Webber	Jubilee Garden maintenance and handyman works	Open Spaces Act

b) To further approve the following additional payments under Financial Regulation 6.5:

Online Ref	Amount	Inc VAT of	Payee	Details	Power
OL6/13	£253.80	42.30	DNH Contracts	Dog bin maintenance	Open spaces Act
OL6/14	£200.40	33.40	Play Inspection Co	Annual PF inspection	LGA 1972 s14

(c) To note payments made by Direct Debit

Online Ref	Amount	Inc VAT of	Payee	Details	Power
Direct debit	£3.00		Lloyds	Multipay card fee	LGA 1972 s111
Direct debit	£157.74	8.95	SSE	Electricity	Highways Act

(d) To note payments made on the Multipay Card

Online Ref	Amount	Inc VAT of	Payee	Details	Power
Multipay card	£64.19	10.70	Wybone	Dog waste bags	Open Spaces Act

The Clerk explained that the £100 payment to HMRC ref OL6/3 was due to an earlier month arithmetical error recorded on the relevant paperwork.

88.2 **RECEIPTS** reported were noted as - £225 for GNAGS rent and £15.74 from Blakesley PC as shared admin costs

88.3 Council's bank balances at 31st May 2024 were noted as £23,236.14 in the current account and £90,000 in the Instant Access account. Statements were not yet available on the Unity site.

88.4 Action was underway to update the current bank signatories.

88.5 The Clerk gave feedback on investigations so far into possible Investment accounts and Cllr Pentland was also looking at this.

24/89

REPORTS –

89.1 **COMMUNITY ENGAGEMENT** – It was **RESOLVED** that Cllr Bowmer take on this **LEAD MEMBER** role. He gave a verbal update and would circulate the latest report.

89.2 **HIGHWAYS** – i) It was **RESOLVED** that Cllr Collier take on **LEAD MEMBER** role for the village and Cllrs Trotter and Croft for Duncote.

ii) A problem with a progressing collapse outside the Butchers Arms between the cobbled area and the front of the building would be reported.

iii) Updates were given on previous reports.

iv) In the absence of Cllr Foss there was no update on further vehicle activated sign possibilities.

v) It was **RESOLVED** that in the absence of Cllr Foss any progression on vehicle activated signs be left until his return later in the year.

vi) Steve Barber of Kier was suggesting that the fallen sign on Blakesley Hill may be repairable. This would be monitored.

vii) There was still no news on licences for the proposed grit bins at Calvert Road and Blakesley Hill

viii) Payment has now been made for the Duncote gateway features project.

	<p>ix) A licence for a dog waste bin at the top of School Lane had been received and a quotation from DNH Contracts for supply and installation at a cost of £240 plus VAT was in hand. It was RESOLVED that an order for this work be placed.</p> <p>x) The Clerk was following up with Helen Howard 20mph limits through the village and also activity data collecting on Church View following an approach by a resident.</p> <p>89.3 RIGHTS OF WAY – Cllr Bowmer was content that necessary works had been carried out on the footpath off Bengal Lane.</p> <p>89.4- LIGHTING - No reports received and the light outside the old Village Hall was a carry over from the previous month.</p> <p>89.5 - TREES – No issues reported</p> <p>89.6 - PLAYING FIELD - i) It was RESOLVED that Cllr Bowmer take on LEAD MEMBER for the playing field</p> <p>ii) Regular checks continued and reports would be passed on to the Clerk.</p> <p>iii) Consideration of replacement of the basketball net was ongoing.</p> <p>iv) The Annual Inspection Report had highlighted issues with safety surfacing under the Zip Wire which the Clerk was progressing, the Council’s usual Contractor appearing to be no longer in business</p> <p>89.7 JUBILEE GARDEN – i) It was RESOLVED that Cllr Brennan McCord take on LEAD MEMBER role for the area. There was nothing to report.</p> <p>ii) The Village Handyman had confirmed his willingness to continue with the maintenance of the Garden.</p> <p>89.8 POCKET PARK- i) It was RESOLVED that Cllr Bowmer take on LEAD ROLE for the area and the report on the last Volunteers Group working party was noted.</p> <p>89.9 VILLAGE GREEN – i) Maintenance works on the village sign and its base had been carried out and the base area planted for summer</p> <p>ii) Possible reduction of the tree by the sign would be looked at later in the year.</p> <p>iii) The Geoff Solomon Memorial Seat had been cleaned and treated.</p> <p>89.10 ALLOTMENTS – i) It was RESOLVED The GNAGS Annual Agreement on the area be renewed and was duly signed’</p> <p>89.11 The Clerk and Cllr Bowmer updated members on the GREENS NORTON VILLAGE CHARITABLE TRUST progression. It was intended that the grants possibility be highlighted at the upcoming School and Church fete and also at the September Village Show</p> <p>89.12 –In the absence of Cllr Foss as POLICE LIAISON Member any information passed to the Clerk would be circulated.</p> <p>89.13 COMMUNITY CENTRE – i) It was determined that no LEAD MEMBER was needed for items from the CCA as they reported back directly to the Council</p> <p>ii) Having declared an interest as a Trustee, Cllr Collier was invited to explain the cladding proposals for the back building. It as RESOLVED that the Council give its support to the scheme</p> <p>89.14 OTHER REPORTS –i) Cllr Docking and the Clerk had started work on the agreed Welcome Pack which would be presented to a future meeting</p> <p>ii) Cllr Trotter gave the latest update on the planned 2024 Fireworks event. It was RESOLVED that ticket prices should remain the same as for the last event. The Clerk would make contact with St John Ambulance to book for November 9th 2024</p>
24/90	CORRESPONDENCE – Tabled and general correspondence was noted
24/91	CONSULTATIONS – Members were alerted to current consultations on the WNC website.
24/92	ANY ITEMS FOR THE NEXT MEETING AGENDA - None requested
24/93	DATE OF THE NEXT MEETING – MONDAY 1st JULY 2024 at 7.30pm in Meeting Room 2 at the Community Centre

There being no other business the meeting closed at 9pm