

**GREENS NORTON PARISH COUNCIL****MINUTES OF MEETING ON TUESDAY 1<sup>ST</sup> JULY 2024 AT THE COMMUNITY CENTRE**

**PRESENT:** Cllrs Steve Hiscock (Chair), Chris Bowmer, P. Agness, T. Collier, C.Croft, and Cllrs Mrs Caroline Trotter and Mrs Jane Docking

Also present Cllr Charles Manners, Unitary Member for the Ward and Mrs L Paice, Parish Clerk

24/94	<b>APOLOGIES</b> were received and accepted from Cllr Pentland (away), Cllr Smith (away) and Cllr Mrs Brennan McCord. Cllr Foss continued on leave of absence.							
24/95	<b>CHAIRMAN'S ANNOUNCEMENTS</b> were noted.							
24/96	i) No <b>DISPENSATION REQUESTs</b> prior to the meeting had been received. ii) No <b>DECLARATIONS OF INTEREST</b> were made. iii) The <b>REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS</b> following any changes within 28 days of such changes was stressed							
24/97	The Clerk had that day unfortunately received notice of withdrawal of the application for <b>CO-OPTION</b> of Barry Turland. The vacancy would again be advertised							
24/98	<b>MINUTES</b> – Having been previously circulated and duly proposed and seconded it was <b>RESOLVED</b> that the Minutes of the Meeting of the Council held on 3 <sup>rd</sup> June 2024 be signed as a true record in line with Standing Orders.							
24/99	i) There were no <b>MEMBERS OF THE PUBLIC</b> present. ii) Cllr Manners as <b>UNITARY MEMBER</b> advised that he had nothing new to report beyond updates on the Major Projects which would be addressed later in the meeting.							
24/100	Having been previously circulated, it was <b>RESOLVED</b> that the following policies of the Council be adopted the Financial Regulations document being highlighted as an updated version: A) Code of Conduct B) Training Statement of Intent C) Grants policy D) Media Protocol							
24/101	<p><b>PLANNING –101.1</b> It was <b>RESOLVED</b> that the following <b>APPLICATIONS</b> be considered and comments submitted accordingly:</p> <table border="1"> <thead> <tr> <th>Application No showing weblink</th> <th>Details</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>2024/2531/full <a href="https://wnc.planningregister.co.uk/Planning/Display/2024/2531/FULL">https://wnc.planningregister.co.uk/Planning/Display/2024/2531/FULL</a></td> <td>Proposed single storey rear extension, entrance porch, brick chimney, log burner flue and conversion of existing garage to accommodation at 22 Bengal Lane</td> <td>The Council has concerns that some trees already removed may fall with TPO Ref 04/1996 and consider that the tree questions on the application form have not been correctly answered saying no trees will be removed. The Council further considers that there should be a condition added that some trees should be replaced which again is indicated as not being the intention. The Council would also further seek that the proposed creation of accommodation by conversion of the garage should be conditioned for sole use of the property owner and not sold on or opened up to commercial use.</td> </tr> </tbody> </table> <p>101.2 –<b>PERMISSIONS</b> received were noted for 12 Bengal Lane, permission in principle for land north of Towcester Road and 12 Smithland Court. 101.3 No <b>REFUSAL</b> notices had been received. 101.4 The <b>MAJOR PLANNING PROJECTS</b> position was updated by the Clerk with DHL now planned for a September Committee meeting and similarly at a different meeting Woolgrowers Field where there were still ongoing National Highways issues. A document from DHL has been posted, full of wrong and misinformation - a review from Save Towcester Now was noted and a comment to WNC would be considered once further STN clarification had been received. 101.5 <b>OTHER PLANNING MATTERS</b> – i) Enforcement Officers were investigating an issue of a roadway under construction on Mill Lane.</p>		Application No showing weblink	Details	Comment	2024/2531/full <a href="https://wnc.planningregister.co.uk/Planning/Display/2024/2531/FULL">https://wnc.planningregister.co.uk/Planning/Display/2024/2531/FULL</a>	Proposed single storey rear extension, entrance porch, brick chimney, log burner flue and conversion of existing garage to accommodation at 22 Bengal Lane	The Council has concerns that some trees already removed may fall with TPO Ref 04/1996 and consider that the tree questions on the application form have not been correctly answered saying no trees will be removed. The Council further considers that there should be a condition added that some trees should be replaced which again is indicated as not being the intention. The Council would also further seek that the proposed creation of accommodation by conversion of the garage should be conditioned for sole use of the property owner and not sold on or opened up to commercial use.
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	ii) A response was still awaited from WNC in regard to an indicative cost for a Housing Needs survey. The Clerk would take further advice from Alan Munn.																																																																																																					
24/102	<p><b>FINANCE – 102.1 (a) It was <b>RESOLVED</b> that the following accounts be paid to be authorised online</b> Cllrs Trotter and Hiscock</p> <p>a)</p> <table border="1"> <thead> <tr> <th>Online Ref</th> <th>Amount</th> <th>Inc VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>OL/1</td> <td>£1623.73) £ 15.85) <b>£1639.58</b></td> <td></td> <td>Linda Paice</td> <td>Salary &amp; expenses Expenses</td> <td>LGA 1972 s112 LGA 1972 s111</td> </tr> <tr> <td>OL7/2</td> <td>£439.74</td> <td></td> <td>HMRC</td> <td>Tax and NHI</td> <td>LGA 1972 s112</td> </tr> <tr> <td>OL7/3</td> <td>£942.00</td> <td>157.00</td> <td>CGM</td> <td>Mowing</td> <td>Open Spaces Act</td> </tr> <tr> <td>OL7/4</td> <td>£300.00</td> <td>50.00</td> <td>Bubble Creative</td> <td>Community engagement</td> <td>LGA 1972 s142</td> </tr> <tr> <td>OL7/5</td> <td>£648.60</td> <td>108.10</td> <td>Caloo</td> <td>Safety surfacing repair</td> <td>LGA 1972 s14</td> </tr> <tr> <td>OL7/6</td> <td>£52.97</td> <td>8.83</td> <td>Printerbase</td> <td>Shared admin costs</td> <td>LGA 1972 s</td> </tr> <tr> <td>OL7/7</td> <td>£14.40</td> <td></td> <td>CCA</td> <td>Room Hire</td> <td>LGA 1972 s111</td> </tr> <tr> <td>OL7/8</td> <td>£65.00</td> <td></td> <td>Fay Wilkins</td> <td>PF works</td> <td>Open Spaces Act</td> </tr> </tbody> </table> <p>b) To further approve the following additional payments under Financial Regulation 6.5:</p> <table border="1"> <thead> <tr> <th>Online Ref</th> <th>Amount</th> <th>Inc VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>OL7/9</td> <td>£324.00</td> <td></td> <td>Mat Webber</td> <td>Jubilee Garden and handyman works</td> <td>Open Spaces Act</td> </tr> <tr> <td>OL7/10</td> <td>£211.80</td> <td>35.30</td> <td>DNH Contracts</td> <td>Dog bin maintenance</td> <td>Open Spaces Act</td> </tr> </tbody> </table> <p>(c) To note payments made by Direct Debit</p> <table border="1"> <thead> <tr> <th>Online Ref</th> <th>Amount</th> <th>Inc VAT of</th> <th>Payee</th> <th>Details</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>Direct debit</td> <td>£3.00</td> <td></td> <td>Lloyds</td> <td>Multipay card fee</td> <td>LGA 1972 s111</td> </tr> <tr> <td>Direct debit</td> <td>£63.01</td> <td>9.25</td> <td>SSE</td> <td>Electricity</td> <td>Highways Act</td> </tr> <tr> <td></td> <td>£18.00</td> <td></td> <td>Unity Trust</td> <td>Charges</td> <td>LGA 1972 s111</td> </tr> </tbody> </table> <p>102.2 <b>RECEIPTS</b> reported were noted as £412.88 bank interest on the Instant Access Account 102.3 Council's bank balances at 30<sup>th</sup> June 2024 were noted as £15118.51 in the current account and £90,412.88 in the Instant Access account. Statements were not yet available on the Unity site. 102.4 Having been previously circulated, details of Receipts &amp; Payments to June 2024 were noted and no issues raised. The papers would now be passed on for internal verification by Cllr Agness. 103.5 A further investment detail had been passed on by Cllr Pentland but it was <b>RESOLVED</b> to take no action for the time being. 104.6 Notice of Current Account Tariff Review from Uniyt Trust to level T2 on the Current Account was noted as £6 per month and 15p per transaction from July 8<sup>th</sup> 2024</p>						Online Ref	Amount	Inc VAT of	Payee	Details	Power	OL/1	£1623.73) £ 15.85) <b>£1639.58</b>		Linda Paice	Salary & expenses Expenses	LGA 1972 s112 LGA 1972 s111	OL7/2	£439.74		HMRC	Tax and NHI	LGA 1972 s112	OL7/3	£942.00	157.00	CGM	Mowing	Open Spaces Act	OL7/4	£300.00	50.00	Bubble Creative	Community engagement	LGA 1972 s142	OL7/5	£648.60	108.10	Caloo	Safety surfacing repair	LGA 1972 s14	OL7/6	£52.97	8.83	Printerbase	Shared admin costs	LGA 1972 s	OL7/7	£14.40		CCA	Room Hire	LGA 1972 s111	OL7/8	£65.00		Fay Wilkins	PF works	Open Spaces Act	Online Ref	Amount	Inc VAT of	Payee	Details	Power	OL7/9	£324.00		Mat Webber	Jubilee Garden and handyman works	Open Spaces Act	OL7/10	£211.80	35.30	DNH Contracts	Dog bin maintenance	Open Spaces Act	Online Ref	Amount	Inc VAT of	Payee	Details	Power	Direct debit	£3.00		Lloyds	Multipay card fee	LGA 1972 s111	Direct debit	£63.01	9.25	SSE	Electricity	Highways Act		£18.00		Unity Trust	Charges	LGA 1972 s111
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24/103	<p><b>REPORTS – 103.1 COMMUNITY ENGAGEMENT – Cllr Bowmer as <b>Lead Member</b> gave his monthly update and the meeting was content with the current position with Bubble Creative.</b></p> <p>103.2 <b>HIGHWAYS – i) Cllr Collier as <b>LEAD MEMBER</b> along with Cllrs Trotter and Croft for Duncote had no further issues to report.</b></p> <p>ii) There was nothing further to report on previously advised issues.</p> <p>ii) The VAS on Blakesley Hill was now waiting reinstallation by Steve Barber.</p> <p>iii) It was sad to again report that Licences were still awaited for grit bin installation and the Clerk would renew the request with Kier for determination. An update on the installation of a dog waste bin on School lane would be followed up.</p> <p>iv) An update on installation of the Duncote gateway features would be followed up.</p>																																																																																																					

	<p>v))Information from the Police on school parking had been uploaded to the website and in the absence of Cllr Brennan McCord the request for the school to publicise to parents could not be updated.</p> <p>103.3 <b>RIGHTS OF WAY</b> – nothing reported.</p> <p>103.4- <b>LIGHTING</b> - No reports received</p> <p>104.5 - <b>TREES</b> – No issues reported.</p> <p>103.6 - <b>PLAYING FIELD</b> i) Cllr Bowmer as <b>LEAD MEMBER</b> reported that regular checks continued and reports would be passed on to the Clerk.</p> <p>ii) Consideration of replacement of the basketball net was ongoing.</p> <p>iii) The works under the zip wire highlighted in the Annual Inspection Report had been completed.</p> <p>iv) Cllr Bowmer had held a meeting with the adjoining landowner relating to a section of barbed wire and the Clerk would check with CGM an earlier request regarding a quotation for installation of a step over stile and also an earlier request for cutting of the hedge along the boundary behind the Community Centre back building.</p> <p>103.8 <b>JUBILEE GARDEN</b> – In the absence of Cllr Brennan McCord as <b>LEAD MEMBER</b> there was no report.</p> <p>103.9 <b>POCKET PARK</b>- i)Cllr Bowmer as <b>LEAD MEMBER</b> gave the latest update on the work of the volunteers group</p> <p>103.10 <b>VILLAGE GREEN</b> – No issues to report.</p> <p>103.11 <b>ALLOTMENTS</b> – Nothing to report.</p> <p>103.12 Cllr Bowmer updated members on <b>GREENS NORTON VILLAGE CHARITABLE TRUST</b> grants progression.</p> <p>103.13 –In the absence of Cllr Foss as <b>POLICE LIAISON</b> Member any information passed to the Clerk would be circulated.</p> <p>103.13 <b>COMMUNITY CENTRE</b> – Cllr Collier reported on -</p> <p>i) Information on a change to waste disposal requirements was noted</p> <p>ii) Submission of the application to WNC Planning for cladding on the back building was noted.</p> <p>iii) A recent incident with a car breaking through the fencing, driving around the playing field and the onto the car park had been recorded on the CCTV system which was being followed up.</p> <p>Following concerns over the lack of Police presence generally and support when previous carpark suspicious activity issues have been raised was highlighted and it was <b>RESOLVED</b> that the Chair invite the lead Police &amp; Crime Commissioner to attend the September meeting.</p> <p>103.14 <b>OTHER REPORTS</b> –i) Cllr Docking and the Clerk had started work on the agreed Welcome Pack and the Clerk announced that her resignation as Clerk to Blakesley PC would now release more time to progress this.</p> <p>ii) Cllr Trotter gave the latest update on the planned 2024 Fireworks event.</p> <p>iii) Cllr Croft updated the meeting on progress made to date jointly with Cllr Pentland on an Emergency Plan for the village</p>
24/104	<b>CORRESPONDENCE</b> – Tabled and general correspondence and a thank you letter from the RBL for financial support for the D Day 80 event recently held was noted
24/105	<b>CONSULTATIONS</b> – None presented
24/106	<b>ANY ITEMS FOR THE NEXT MEETING AGENDA</b> - None requested
24/107	<b>DATE OF THE NEXT MEETING –MONDAY 2<sup>nd</sup> SEPTEMBER 2024</b> at 7.30pm in Meeting Room 2 at the Community Centre there being no meeting in August.

There being no other business the meeting closed at 9.05pm